



600.01 Operational Authority

Number Series: 600 - Corrections Division

Sheriff's Approval: Digital

Approved Date: May 28, 2018

Review Due Date: May 28, 2019

Review Frequency: Annually

I. Procedure

- A. The Sheriff of Hendry County has been designated by the Hendry County Board of County Commissioners as the Chief Correctional Officer of the operations and maintenance of the Hendry County Jail.
- B. Corrections Division members shall abide by applicable rules, regulations, policies, procedures, orders, directives, ordinances, and laws governing the operation of the jail.
- C. Corrections Division members will certify that they have read and understand the *Hendy County Sheriff's Office Corrections Division Standard Operation Procedure Manual*, and shall read and certify understanding of all up-dates and issued revisions.
 1. In accordance with the established procedures, *SOP Manuals* shall be reviewed annually and updated as necessary. Supervisors will ensure that copies of the manual and any subsequent revisions are made available to all duty positions and are accessible to staff through Power DMS.
- D. The signed review certifications shall be maintained in the Jail Administrator's Office.

REFERENCES

State/Federal Regulations:

Florida Model Jail Standards

FCAC:

N/A

PREA:

N/A

Forms:

N/A

Other Policy/ Procedure References:

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HCSO Corrections Division SOP Manual